

## MAKE IT RIGHT® BURSARY APPLICATION FORM 2016

The Holmes Foundation's mission is to ensure that all residential construction and renovation in Canada is done right the first time by helping tomorrow's top professionals get the training they need today.

The Holmes Foundation will accomplish its mission by providing financial assistance to those seeking careers in residential construction and renovation, as well as encourage more talented students to enter these fields. **Make It Right® Bursaries**—presented by the Make It Right® Charity and funded by the Holmes Foundation—help support students committed to residential construction and renovation complete their training, as well as learn the required skills to become a qualified skilled trades professional.

Up to 10 bursaries are awarded per year, each valued at \$1,500.

All bursaries will be awarded directly to the student to use towards any program related expenses.

Recipients will be announced on Wednesday, **August 17, 2016**.

Applicant name: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Email\*: \_\_\_\_\_

College or trade school: \_\_\_\_\_

Program: \_\_\_\_\_

Name & title of references:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Please provide an *active* email account, as most communication will be via email

Reference telephone number(s) and email address(s):

*Also include copies of all Letters of Reference with your application*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Student Eligibility

The applicant must:

- Be entering or enrolled in a residential construction program at a Canadian college or trade school
- Provide proof of enrollment (i.e., receipt showing deposit or payment of first semester/term)
- Demonstrate a commitment to excellence in residential construction or renovation (e.g., volunteer work, employment, student and/or independent projects, etc.)
- Demonstrate financial need by completing the form on the next page
- Provide **Letters of Reference** from instructors and/or recent employers
- Respond to the following essay questions:
  1. Why did you choose to enroll in a residential construction program?
  2. How have you demonstrated a commitment to excellence in residential construction or renovation? Include a list of all construction related jobs, paid and unpaid.
  3. What are your career plans?
- Submit the Application Form and all supporting documentation **before June 24, 2016** to:

Make It Right Charity  
Make It Right Bursaries  
P.O. Box 40581  
Six Points Plaza P.O.,  
5230 Dundas Street West, Etobicoke, Ontario, M9B 6K8

**Please note that applications received after Friday, June 24, 2016 will not be considered.**

<p><b>Expenses (for 1 month)</b></p> <p>Rent \$ _____</p> <p>Utilities \$ _____</p> <p>Telephone \$ _____</p> <p>Food \$ _____</p> <p>Household supplies \$ _____</p> <p>Other (specify) _____</p> <p><b>Transportation:</b></p> <p>a: Local _____</p> <p>b: To permanent home _____</p> <p><b>Medical/Dental (uninsured only):</b></p> <p>Prescriptions _____</p> <p>Doctor/dentist _____</p> <p>Eye-glasses/contacts _____</p> <p><b>Clothing</b> _____</p> <p><b>Personal care items</b> _____</p> <hr/> <p><b>Total Expenses for 1 month \$</b> _____</p>	<p><b>Financial Resources (for school year)</b></p> <p>Savings at beginning of school year \$ _____</p> <p>Part-time earnings during school year \$ _____</p> <p>Parent/spouse contribution \$ _____</p> <p><b>OSAP:</b></p> <p>Canada Student Loan _____</p> <p>Ontario Student Loan _____</p> <p>Canada Study Grant _____</p> <p><b>Academic Awards</b></p> <p>a. Bursaries _____</p> <p>b. Scholarships _____</p> <p><b>Government income:</b></p> <p>a. Employment insurance _____</p> <p>b. Vocational Rehabilitation _____</p> <p>c. Canada Pension Plan _____</p> <p>d. Family Allowance (baby bonus) _____</p> <p><b>Monetary gifts</b> _____</p> <p><b>Other (specify)</b> _____</p> <hr/> <p><b>Total Financial Resources (a) \$</b> _____</p>
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**Calculation of Annual Expenses:**

Total Expenses for 1 month \$ \_\_\_\_\_ X (# of months in college) \_\_\_\_\_ = \$ \_\_\_\_\_

+ Tuition/Activity fees \$ \_\_\_\_\_ + Books/Equipment \$ \_\_\_\_\_ **Total Annual Expenses (b)** \_\_\_\_\_

## Notice of Collection of Personal Information

Information collected is for the sole purpose of selecting the appropriate recipients of the Make it Right Charity Bursary, as outlined by Sections 38 and 39 of the *Freedom of Information and Protection of Privacy Act*. If appropriate, this information will be submitted to the Canada Revenue Agency via T4A slips.

## Applicant's Declaration and Consent

By applying for a **Make It Right® Bursary** each applicant:

1. Is giving consent to representatives of Make It Right Charity to speak to their references;
2. Is agreeing that if they are awarded a bursary, they will sign a media release allowing the Make It Right Charity, as well as its subsidiaries and affiliates, to use their name, photo, and the fact they were awarded a bursary, in any and all forms of media;
3. Understands they are responsible for providing all required documentation as indicated in the application form, or as directed by the Make it Right Charity;
4. Understands that if they do not submit the required documentation they may not be considered for a bursary;
5. Understands that all income, assets and other resources will be verified, if and when applicable;
6. Understands that the collection of any personal information provided on this Application Form or accompanying documentation, including social insurance number, is used solely for the purpose of determining their eligibility for bursary assistance and verifying income information.

I, the undersigned, hereby declare that all of the information I have given in this Application Form is true and accurate. If any information is inaccurate, I understand that any awarded bursary may be reassessed and/or withdrawn.

**Applicant's signature:**

**Date:**

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